



# AMERICAN CORRECTIONAL ASSOCIATION

206 NORTH WASHINGTON STREET, SUITE 200 • ALEXANDRIA, VIRGINIA 22314

703 • 224 • 0000 FAX: 703 • 224 • 0010

WWW.ACA.ORG

---

December 6, 2010

To whom it may concern:

This letter is to formally advise you your agency's accreditation hearing will be held in conjunction with the American Correctional Association's Winter Conference, in San Antonio, Texas. Attached is an agenda indicating the date and time of your hearing. Please check-in with ACA staff, in the designated panel hearing location, on the day of your scheduled hearing, no later than 10:00 A.M. If you are scheduled for a panel hearing before 10:00 A.M., please arrive at least 30 minutes prior to your designated time. When checking in, please be prepared to provide a telephone number where you may be reached in the event of a schedule change.

You and a guest are invited to attend the Accreditation Awards Luncheon on Monday, January 31, 2011 from 12:00 to 2:00 P.M. It will be held at the Henry B. Gonzales Convention Center, Ballroom B. Two seats per facility will be reserved and additional tickets may be purchased for \$10.00 each, if available. Luncheon tickets are sold on a first come, first serve basis, and only cash will be accepted.

Please note, in order for you to receive your accreditation certificate, it is critical we receive all fees due prior to attending the panel hearings. Any exceptions must be granted by the Director of Standards, Accreditation and Professional Development.

We look forward to seeing you in San Antonio!

Sincerely,

Kathy Black-Dennis, Director  
Standards, Accreditation and Professional  
Development

**COMMISSION ON ACCREDITATION FOR CORRECTIONS  
STANDARDS COMPLIANCE REACCREDITATION AUDIT**

DeKalb County Sheriff's Office  
DeKalb County Jail  
Decatur, Georgia

October 26-28, 2010

**VISITING COMMITTEE MEMBERS**

Marvin J. Wilson, Chairperson  
Correctional Consultant  
1550 Castlegar Court  
Pleasant Hill, Iowa 50327  
515-265-3257  
[mj\\_wilson@att.net](mailto:mj_wilson@att.net)

Lonnie Lemons  
Correctional Consultant  
201 North Church Street  
Winston-Salem, North Carolina 27101  
336-917-7664  
[lonnie\\_lemons@yahoo.com](mailto:lonnie_lemons@yahoo.com)

Bill Willingham  
Correctional Consultant  
2804 Appalachee Tr.  
Marianna, Florida 32446  
850-482-4563  
[wswillingham@embarqmail.com](mailto:wswillingham@embarqmail.com)

Robert Walker  
Correctional Consultant  
51 North High Street  
Columbus, Ohio 43215  
614-995-9913  
[Robert.walker@dyso.ohio.gov](mailto:Robert.walker@dyso.ohio.gov)

**A. Introduction**

The audit of the DeKalb County Sheriff's Office – DeKalb County Jail, Decatur, Georgia, was conducted on October 26-28, 2010, by the following team: Marvin J. Wilson, Chairperson; Lonnie Lemon, Bill Willingham and Robert Walker, Members.

**B. Facility Demographics**

Rated Capacity:	3,732
Actual Population:	3,247
Average Daily Population:	3,362
Average Length of Stay:	26 Days

Security/Custody Level:	
Maximum	112
Medium	894
Minimum	640
Inmates in Administrative Seg	15
Inmates in Disciplinary Seg	43
Age Range of Offenders:	17-80
Under 17 Years	0
Male	2,913
Female	334
Full-Time Staff:	
Management and Security	353
Support and Programs	1
Detention Technicians	151

**C. Facility Description**

The DeKalb County Sheriff's Jail Services Division is responsible for the care custody and control of inmates housed at the DeKalb County Jail. The jail is located on a 12.2 acre site that borders a major urban area approximately three miles from the city of Decatur, which is six miles east of Atlanta, Georgia.

The facility is 940,000 square feet in size. It is a high-rise building with eight floors. The jail consists of four towers connected by three lower levels of program, support and administrative areas. Each tower contains five housing floors, ranging in design from minimum to maximum security. Each housing floor contains six podular cellblocks and adjacent dayroom areas. Each pod has the capability of housing 32 inmates (16 double bunk cells). Each cell has a duress button to press in the event of an emergency. Detention officers are responsible for supervising six pods. The control room (tower) is manned by one civilian technician or detention officer.

The jail has a large medical department with full service dentistry offered by two dentists, an x-ray room and large clinic areas that offer acute and chronic care clinics as well as several other services. They also provide a special management housing area for those inmates who have special needs (medical and mental health infirmary). These cells in conjunction with the intake housing cells are all single bunk cells. The facility does not have a specific housing unit for those who are in administrative or disciplinary segregation. Inmates serve their disciplinary time in their assigned cell. The entire structure has 1,974 cells, which at capacity can house up to 3,732.

On level one, there are parallel corridors that allow visitors to move throughout the unsecured areas of the facility and access the inmate visiting areas that are located in all of the housing units. Intake and release is on the first floor. This area is quite large and has sufficient holding cells to hold the new arrests during processing. It has two separate areas to allow male and female inmates to be processed separated by sight and sound. The facility uses an objective jail classification system to house inmates according to their assigned rating.

The Chief of Jail Operations is responsible for the overall day-to-day management of the Jail. Assistant Division Commanders (Captain) oversee daily administrative and operational aspects of the jail division. The commanders oversee contracted vendors as well as the Operations Division which include Trinity Food Service, Correct Health Medical Services, facility maintenance run by Wackenhut; JFK which is a local provider for commissary and all other operational units.

#### **D. Pre-Audit Meeting**

The team met on October 25, 2010, in Decatur, Georgia, to discuss the information provided by the Association staff and the officials from the DeKalb County Sheriff's Office – DeKalb County Jail.

The chairperson divided standards into the following groups:

Standards # 4-ALDF-1A-01 to 4-ALDF-3A-02 Bill Willingham, (Member)  
Standards # 4-ALDF-4C-01 to 4-ALDF-4D-28 Robert Walker, (Member)  
Standards # 4-ALDF-7A-01 to 4-ALDF-7F-07 Marvin J. Wilson, (Chairperson)  
Standards # 4-ALDF-4A-01 to 4-ALDF-6D-01 Lonnie Lemons, (Member)

#### **E. The Audit Process**

##### **1. Transportation**

The team was escorted to the facility by Melissa Manrow, Special Projects Coordinator.

2. Entrance Interview

The audit team proceeded to the conference room of Sheriff Thomas E. Brown. The team expressed the appreciation of the Association for the opportunity to be involved with the DeKalb County Jail in the accreditation process.

Sheriff Brown escorted the team to the jail administrative conference room where the formal entry meeting was held.

The following persons were in attendance:

Major Reginald Scandrett  
Special Projects Coordinator Melissa Manrow  
Captain Billi Atkins  
Captain Kim Billups  
Captain Kevin Crosby  
Captain Robert Moore  
Lt. L.J. Roscoe  
Sgt. Christopher Cowan  
Sgt. Ramon Taylor  
Sgt. Gill Hill  
D.O. Charita Carter  
D.O. Derrick Mitchell  
D.O. K. Brown  
D.O. A. Gibbs  
D.O. D. Wythe  
Dr. Hassell, Health Services Administrator  
Dr. Brickhouse, Mental Health  
Dr. Clopton, Medical Director  
Dr. Patterson, Pharmacy  
Dr. Pollock, Dental Director  
Dr. Dugan, Assistant Dental Director  
Nurse Dianna Ellis, Director of Nursing  
Bridgett Edwards, Health Services Coordinator  
L. Pugh, Mental Health Administrator

It was explained that the goal of the visiting team was to be as helpful and non-intrusive as possible during the conduct of the audit.

The chairperson emphasized the goals of accreditation toward the efficiency and effectiveness of correctional systems throughout the United States. The audit schedule was also discussed at this time.

The Sheriff was asked if there was anything of which he was aware that is occurring, or has occurred, which could jeopardize the facility's accreditation status and there were none. As a result of postings around the facility announcing the upcoming audit, the staff stated that no inmate, staff, or member of the public had asked them to speak to the team.

### 3. Facility Tour

The team toured the entire facility from 8:30 a.m. to 3:00 p.m. The following persons accompanied the team on the tour and responded to the team's questions concerning facility operations:

Name:	Title:
Melissa Manrow	Special Projects Coordinator
Captain Billi Akins	Jail
Captain Kim Billips	Jail
Captain Kevin Crosby	Jail
Captain Robert Moore	Jail
Sergeant Ramon Taylor	Jail
Sergeant Christopher Cowan	Jail
Detention Officer Charita Carter	Accreditation
Detention Officer Derrick Mitchell	Jail
Detention Officer K. Brown	Jail
Detention Officer A. Gibbs	Jail

### 4. Conditions of Confinement/Quality of Life

During the tour, the team evaluated the conditions of confinement at the facilities. The following narrative description of the relevant programmatic services and functional areas summarizes the findings regarding the quality of life.

#### Security:

Security at the facility is very good. The facility employs an array of security systems for the custody of offenders and the safety and welfare of staff, inmates and the public. Perimeters are secured by video surveillance and sallyports. There are six formal counts in a 24 hour period and informal counts total 15. All entrances and means of egress are controlled and monitored by staff. Visitors are required to have appropriate identification and must register prior to gaining entry. Staff is equipped with the means of summoning assistance at all times with radios and the facility intercom. Control of tools was very good.

The entire facility is monitored by an extensive camera system both inside and out. Inmate movement is supervised and monitored by staff members. Housing unit inmates are rotated every three hours out of their cells, by rotating with the mezzanine level and the lower level. All transportation outside the facility is accomplished with armed transportation officers.

In reviewing appropriate documents, the team observed there have been two attempted escapes from the facility within the past three years. The control center is responsible for maintaining internal and external perimeter security and communications system. They also monitor all fire and smoke detection alarms, internal radio transmissions, public address system and other mechanical and electrical systems. Officers are assigned to the center, seven days a week, twenty-four hours a day.

Correctional officers make rounds and review security-related documents according to their policies. Tools, keys and chemicals are closely monitored. All log sheets support regular reviews and inventories.

#### **Environmental Conditions:**

The environmental condition at the facility is very good. The facility has a good inmate climate, with good inmate/staff relations.

Television viewing is available in all dayrooms. Other dayroom activities include board and table games. Inmate exercise areas are immediately adjacent to the pods. Inmates eat their meals in the day rooms. Noise levels at the facility during the day and evening were above standard parameters. The commission asked the agency to do a cost analysis on adding sound baffling material. A cost analysis has been completed and will be submitted to the commission. The temperature ranges were acceptable. Each cell contains a place to sit with writing surface, toilet facilities, as well as hot and cold running water.

The classification system works well in the placement of inmates into the various housing units. Cell window dimensions, glazing and showers do not meet standards, but were granted waivers at the last panel hearing. Upon the audit team's inspection there does not appear to be a problem with the quality of life for the inmate population.

#### **Sanitation:**

The level of sanitation observed by the team was very good. The staff is to be complimented for their effort in maintaining the cleanliness and excellent state of repair at the facility. Inmates, under the supervision of staff, provide sanitation services. Chemicals that include caustics, flammables and corrosives were in excellent control. Cleaning chemicals that inmates have access too are rated zero. Cleaning was seen to be an ongoing event, as was evident throughout the facility.

**Fire Safety:**

Smoke detectors, sprinklers, self-contained breathing apparatus, fire hoses and fire extinguishers provide fire protection. Annunciation panels and alarms can be found in the central control room. Staff interviewed was knowledgeable of the system and procedures to be followed in the event of an emergency. The fire suppression systems are checked regularly and were in good working order. Emergency exit signs were appropriately posted, as were evacuation plans. Response time from the local fire department was reported to be less than seven minutes. Toxic, caustic, and flammable materials were controlled and stored properly.

**Food Service:**

The food service function of the facility is contracted through Trinity Food Service Management. They have 34 employees. The food service operation requires 36 inmate workers on two shifts to assist in food service operations. There are approximately 11,400 meals a day produced from the facility kitchen. Inmates have a 2,800 calorie per day diet. The kitchen also handles medical and religious diets. There were no repetitive complaints from inmates concerning food.

The kitchen receives inspections in accordance with local health codes. Inmate workers contacted in the kitchen were knowledgeable of health and sanitation practices. The food storage facilities and dishwashing equipment were functioning within required temperature parameters. The kitchen does use knives, and when used, they are tethered to the table, all other utensils and their accountability is managed with an accurate sign out and inventory locked in a shadow board cabinet.

On October 26, 2010, team members ate a lunch tray taken off the inmate line and found it to be more than adequate. The team observed that inmates have more than ample time to consume meals. Menus rotate every four weeks. The documentation provided by the facility, as well as observation and sampling of meals caused the team to conclude that they are nutritionally adequate and of sufficient quantity.

**Medical Care:**

During the tour of the facility it was identified that there were several locations throughout the facility in which medical services are provided to the inmates. On the second floor there is a male intake area staffed with two registered nurses, a satellite medical clinic located on the southeast area of the second floor. On the third floor there is a southeast medical clinic (incorporating an examination room, lab services and infection control station) dental clinic, female infirmary and the behavioral health division for the facility.



On the fourth floor there's a female satellite clinic (incorporating an examination area for the female physicals and OB/GYN exams, lab services, health education, and medication distribution is managed as well). On the sixth floor there is a southeast satellite medical clinic to perform male medical services (physicals, daily sick call, health education, medication distribution, lab services etc...) The seventh floor has another satellite medical clinic providing general medical services for wound care, cultures, lab services, daily sick call, health education and medication distribution. Multiple medical services and staff duties are performed within the areas mentioned throughout; specifics are noted throughout the medical summary.

The health services administrator was hired to his position in 2007 and the director of nursing was hired to her position in 2005. They both provide administrative leadership to and within the medical department. During their tenure they have worked under the supervision of the medical director who has provided a full spectrum of intricate medical and pharmaceutical programs within the medical department with the assistance of the health services coordinator. The health services coordinator serves as the clinical oversight within the medical department insuring the contractual providers fulfill the responsibilities of their contractual agreements. In the division of medical services there's a vast knowledge of experience with tenure of over forty two years; which lends itself to the success of the current medical practices.

The contractual providers providing the health care services are as follows:

Quality Plan Administrators – Dental Services  
Mental Health Management – Behavioral Health Services  
CorrectHealth – Medical Services/Radiologic Services  
Diamond Pharmacy Services – Pharmaceutical Services  
Grady Memorial Hospital – Hospital/Emergency Room Services

Medical Services, consultations and examinations are performed and carried out by a host of medical staff (primary and mid-level providers) twenty four hours a day, seven days a week. All inmates are assessed five dollar co-pay when he or she is afforded medical and dental services. Chronic Care Clinics are held throughout the facilities in the listed satellite medical clinics Monday through Friday on various time schedules; providing oversight for the following conditions. hypertension, diabetes, end stage liver disease, prenatal care, post-partum care, infectious diseases (hepatitis A-B&C, HIV, MRSA and STD's) post surgeries, GI and hepatic disease, seizures, COPD, asthma, T.B., kidney disorders, weight reduction, wound care, Cardiovascular disorders and rheumatoid arthritis. During the time of medical emergency or crisis an inmate maybe transferred to the 27 bed infirmary for convalescent care until they are stabilized for general population.

The infirmary is well equipped (with reverse air flow rooms) to handle pathologies as follow. Factor eight deficiency, post-partum, Chronic Hypertension, Active TB, Sleep Apnea, HIV infections, Hypoxia, Cerebral Palsy, Orthopedics, DVT, Hepatitis A-B &C, Interferon Treatments, GSW, etc.... Note: There are infirmaries for the male, female and special needs inmates.

There are three shifts within the medical department with varying flexible shifts to provide the services required governed by the contracted providers. There is a rotating schedule developed for the upper and mid-level medical practitioners to ensure medical care will be provided to the inmate population. All medical staff are contact full time employees providing forty or more hours a week.

Radiology services are provided to the inmates by certified x-ray technician who as well is under the contractual agreement for providing medical services within the facility. X-rays and ultra sounds are performed digitally within the designated areas of the facility; electronically transmitted to the physician (a certified radiologist) and the results are returned to the medical department within twenty four hours to provide continuity of care for the inmate.

Sick Call is performed throughout the day, five days a week. As stated by the medical staff and confirmed by the inmates; sick call requests are completed by the inmates, placed in a drop box on their living units or given directly to the nurse. The request is triaged by the nurses and the inmate is scheduled for sick call clinic.

Narcotics (class two, three and four) are maintained within the pharmacy under a two lock securing system within the guidelines of the federal and state pharmaceutical guidelines. All over the counter drugs, antibiotics, antiretroviral, antifungal, etc... are maintained securely in the pharmacy on the level of medical department. The pharmacist with the assistance of her two pharmacy technicians obtain all medications from the contract provider (Diamond Pharmacy) via a fax and fill system. The medications are distributed from the medication cart under the supervision of the nurse and support of the security staff twice a day on the living units. All other medications needed for the inmate are provided to the inmate when he or she is escorted by the security staff to the designated satellite clinic when scheduled. Medication carts are staged, positioned and filled daily in an area parallel to the pharmacy. All medication distribution is performed by a licensed practical nurse.

Needles, instruments, narcotic accountability, chemicals, and biohazard waste management are all well controlled. The overall walk through and inspection of the Medical Department was impeccable; the autoclaving and spore counts performed were accurate and without flaw indicating the medical and dental instruments are sterilized appropriately to perform any surgical procedures identified for the inmates.

Infection control within the medical department and the facility is under the supervision of a registered nurse and a licensed practical nurse. A physician performs health education to the inmates surrounding Sexually Transmitted Diseases, HIV, Fungal Infections, Hepatitis A, B, C and any infectious diseases that warrant patient education. The CCC for such diseases is performed on a thirty, sixty and ninety day intervals or as designated by the medical practitioner. First aid kits and biohazard spill kits are noted throughout the facility and inspected on a monthly basis. The medical department is the designated area for the up keep of the two emergency kits.

Generalized dentistry services are provided for the inmates; dentures, fillings, root canals, extractions, pulpectomy, dental cleaning, patient education and temporary crowns. The dental clinic is open five days a week from morning to midafternoon. There is a twenty four hour emergency on call provider available to assist the inmates during the after hour work day. All dental services are provided by the two dentists; dental cleanings and examinations are performed by two dental assistance.

The comprehensive and collaborative psychological and psychiatric services are under the supervision of licensed psychologist. Psychiatric services are provided by the senior psychiatrist with tenure of nine years. Initial assessments, counseling, anger management, substance abuse evaluations, group sessions and diversion treatment is provided to the inmate population through the psychological evaluations performed within fourteen days of admission. Medication reviews are performed every thirty, sixty, and ninety days unless there is a new medication has been started on the inmate and more frequent evaluations and assessments are warranted until the inmate has stabilized. The behavioral health specialists have the autonomy to perform the duties in which they were hired, collaborating services for the inmate population interdepartmentally. Behavioral health services are provided to the inmate in a setting that is conducive for mental health rejuvenation. The average length of stay maybe twenty eight days in an infirmary setting developed for the following diagnoses; Psychotic Disorder, Aggression, Suicidal attempts, Malingering, Depression, and Special Custody. If there is a need for intensive mental health therapy the facility has a special needs unit equipped to aid the individual inmate during their period of crisis.

Medical and Mental health services are continually improved through an ongoing examination of processes, procedures and data while interfacing with a multidisciplinary team who performs behavioral health services for the inmates. i.e...(timeliness, effectiveness, appropriateness, continuity, quality and the expected outcome for the inmate) There is a collaborative effort of the medical and administrative teams within the division of medical services who meets weekly as well as quarterly to discuss the finding of the quality improvement process.

The alerting indicators are focused upon to make the needed improvements within the medical division to minimize pathologies of concern, medication errors and deficits within the staffing levels. Chart Reviews, Quality Assurance Audits and Special Diet reviews are performed to identify the need for improvement as well.

Continuity of care is provided for the behaviorally challenged inmate prior to their release into the community by providing a three or more days' supply of their current medication and aligning community support for the inmate and his family.

**Outcomes Measures:**

There was a collaborative discussion of the outcome measure with the primary level health care providers and administrative staff and all the outcome measure were identified to be in acceptable parameters. After the numerical figures were re-gathered and recalculated within the medical department to render the equivalent for the expected practices of the medical department. Infectious diseases were identified; treatments were initiated for any diagnosed disorders. Care plans were created, consultations were addressed per physician's orders, emergency transports for staff and inmate injuries were acceptable for the needed services for those who were transferred for treatment and illness (Fights, gallbladder, cardiac disorders, and orthopedic consultations, radiological services etc...) The numerical figures for Substance Abuse evaluations were noted to be indicative for the need of a Chemical Dependency Program for the inmates.

**Recreation:**

Inmates at the facility are afforded the opportunity to participate in indoor/outdoor recreation seven days a week. Each housing floor has two exercise yards. Fifty minutes of open recreation is offered for inmates in each housing unit, at designated times during each day. During these periods, the inmate may choose from a variety of activities including basketball, jogging, or walking.

Inmates in segregation are permitted one hour of exercise outside their cells five days per week. Special management inmates have exercise and recreational opportunities consistent with those of the general population unless security concerns dictate otherwise.

**Religious Programming:**

The DeKalb County Jail offers the inmate population the opportunity to participate in observing the religion of their choice. The facility has a full time volunteer chaplain with volunteers from the community to assist with the religious programming. The multipurpose rooms on the housing floors are used to provide services and or religious counseling. There were no complaints regarding access.

**Offender Work Programs:**

Inmates are assigned work in most areas of the facilities. These include food service, laundry, staff dining, health care, infirmary, intake, and porters. Opportunities for work are more than appropriate in number for this male/female inmate population. The system works to engage inmates so as to minimize or eliminate idleness by providing sufficient opportunities to work or participate in the aforementioned work activities.

**Academic and Vocational Education:**

The facility offers few academic and no vocational programs. Academic programs include GED, Adult Basic Education, GED preparation and English for Speakers of Other Languages which are administered by DeKalb Technical College, serving about 220 students a week. The facility has a drug education program, START (Start Making A Recovery Today), which is a ninety-day program. Alcoholic Anonymous and Narcotic Anonymous programs are run entirely by volunteers.

**Social Services:**

The full time volunteer chaplain and mental health staff provides counseling to inmates when requested by the inmate or indicated by staff. The facility does not have a specific social service program.

**Inmate Visiting:**

Each housing unit has ten visitation booths that visitor's access from outside the secure perimeter of the facility. There are also two booths for attorney and clergy visits. Each inmate is permitted a visit three times a week and three people are allowed to attend each visit. They are also permitted to have special visits, which must be approved by the facility supervisor or his designee. Contact visitation is not permitted. The team did not receive any complaints concerning access to visitation.

**Library Services:**

A staff member oversees the facility leisure and law library. The facility library services are offered to the inmate population on a request basis. The law library has both manual volumes and electronic access. The staff is able to provide meaningful access to both the law and recreational library. The facility receives paperback books from the local library and community. There are copy services and typewriters available to the inmate population.

### **Laundry:**

The laundry facility is adequate and meets the demands of the population. They have on hand sufficient stock to supply the needs of the entire population at any one time. Linens and uniforms are exchanged twice a week. There are washer and dryers on each housing floor for inmate personal clothing. Inmate workers receive instruction in the use and care of equipment. They do not handle chemicals, since those are automatically dispensed. Materials safety data sheets for these chemicals are kept in the laundry and are readily accessible if needed.

## **F. Examination of Records**

Following the facility tour, the team proceeded to the Sheriff's conference room to review the accreditation files and evaluate compliance levels of the policies and procedures. The facility has no notices of non-compliance with local, state, or federal laws or regulations.

### **1. Litigation**

Over the last three years, the facility had one lawsuit with a negative result. Veronica McBride vs. DeKalb County Sheriff's Officer was settled for \$533.93 resulting from property loss.

### **2. Significant Incidents/Outcome Measures**

The facility staff provided a Significant Incident Summary that covered the time from October 2009 to August 2010. All of the incidents reported were within limits, as determined by the conditions of confinement, the inmate climate, population and method of operation.

There were 21 physical assaults upon other inmates with a weapon. Assaults upon other inmates without a weapon totaled 397. There were no incidents where staff members were assaulted by an inmate with a weapon. A total of four incidents were reported where inmates assaulted staff without a weapon. During the reporting period there were 506 forced moves. There were 13 disturbances reported by the facility. Chemical agents were utilized two times during the reporting period. The special response team was not utilized during this time period. Four point restraints were used eight times during this time frame. Inmates were referred to the medical department a total of 401 times as a result of injuries sustained. Every inmate goes to medical after an incident when any type of injury was reported. There were 722 substantiated grievances.

The facility had one attempted escape by crawling through the release area. Corrective measures included the installation of a camera and staff training.

The DeKalb County Jail reported eight inmate deaths during the past eleven months. Four deaths were a result of an illness, two suicides, one accident, and one overdose that occurred during arrest. The facility conducted after action reviews of each incident.

3. Departmental Visits

Team members revisited the following departments to review conditions relating to departmental policy and operations:

<u>Department Visited</u>	<u>Person(s) Contacted</u>
Sheriff	Thomas E. Brown
Chief Deputy	Jeff Mann
Accreditation	Melissa Manrow – Special Projects Coordinator
Staff:	Charita Carter – Detention Officer
	Joan Strom – Administrative Assistant
Director of Admin	Xernia Fortson
& Legal Affairs	
Jail Staff	Major Reginald Scandrett
	Captain Billi Akins
	Captain Kim Billips
	Captain Kevin Crosby
	Captain Robert Moore
	Lieutenant L.J. Roscoe
	Sergeant Ramon Taylor
	Sergeant Christopher Cowan
	Sergeant Gill Hill
	Detention Officer Charita Carter
	Detention Officer Derrick Mitchell
	Detention Officer K. Brown
	Detention Officer A. Gibbs
	Detention Officer D Wythe
	Dr. Hassell – Health Services Administrator
	Dr. Brickhouse – Mental Health
	Dr. Clopton – Medical Director
	Dr. Patterson – Pharmacy
	Dr. Pollock – Dental Director
	Dr. Dugan – Assistant Dental Director
	Nurse Dianna Ellis – Director of Nursing
	Bridgett Edwards – Health Services Coord
	L. Pugh – Mental Health Administrator
	Personal Property                      Ms. Estes
	Records Retention                      Ms. Patricia Harrigon
	Ms. Stone
Male Intake:	Nurse Rainey

2 Southeast Medical:	Nurse Linsor
3 East Medical:	Nurse Hazel
Tameca Blossomgame	Kelly Howard
Exam Room	Mr. Benton
Ms. Cassella	
Infectious Control	Ms. Woodward
Lab	Ms. Banks
3 East Dental	Dr. Bridgett Pollock – Dental Director
Dr. Dugan – Assistant Dental Director	
Dental Technician Ms. Anderson	
Dental Technician Ms. Augustine	
Infirmery	Female Nurse Wilson
3 East Library	Mr. Davis
Detention Officer Frazier	
3 East Property	Technician McCarter
Technician Davis	
3 Programs	Instructor Ms. Clark
Instructor Ms. Everett	
Instructor Mr. Evans	
3A- Mental Health	Dr. Hassell – Health Services Administrator
Dr. Brickhouse – Mental Health	
Dr. Quinn – Chief Psychiatrist	
L. Pugh – Mental Health Administrator	
Ms. Walker – Community Service	
4 Northeast:	Detention Officer Lee
4 East Medical	Nurse Jones
Nurse Hughes	
5 Northwest	Officer Hayes
6 Southeast	Detention Officer Crow
6 Northwest	Sergeant Dryer
Sergeant Muskelly	
6 East Medical	Nurse Walker
Nurse McGowan	
7 Clinic:	Mark Peavy P.A.
7 Northeast	Detention Officer Beavers
8 Northwest	Detention Officer Mitchell
Kitchen	Terry Durham – Director of Food Service
Steve Riggs – Quality Control	
Sterling Garmon	



4. Shifts

a. Day Shift

The team was present at the facility during the day shift from 8:00 a.m. to 3:00 p.m. They visited all areas of the facility during this shift. The team made a concerted effort to observe all operational activity during this time. Special attention was devoted to inmate activities, as well as correctional staff. It was the team's finding that the staff was very professional in their approach to their duties and responsibilities.

b. Evening Shift

The team was present at the various facilities during the evening shift from 3:00 p.m. to 6:40 p.m. The team made an effort to make contact with as many of the staff on this shift as possible. In addition to observing operations, it was the team's goal to acknowledge the contributions of the individuals assigned to this shift. The correctional facilities operate on three, eight and a half hour shifts.

c. Night Shift

The team was present at the facility during the night shift from 6:00 a.m. to 7:00 a.m. The staff was professional, friendly and knowledgeable. The staff maintained excellent control of their housing units and other assigned duties. The correctional staff maintains an excellent presence with the inmate populations.

5. Status of Previously Non-compliant Standards/Plans of Action

The team reviewed the status of standards previously found non-compliant, for which a waiver was not granted, and found the following:

Standard #4-ALDF-Standard #4-ALDF-1A-18 A plan of action is required. This standard was found to be in non-compliance.

Standard #4-ALDF-2A-48 The plan of action is accepted. This standard is now in compliance.

Standard #4-ALDF-2A-54 The plan of action is accepted. This standard is now in compliance.

G. Interviews

During the course of the audit, team members met with both staff and offenders to verify observations and/or to clarify questions concerning facility operations.

### **Offender Interviews:**

During the course of the stay, the team spoke with approximately 110 inmates. The audit team received no complaints of a repetitive nature regarding the facility, and none regarding staff and inmate relations. The inmate/staff interaction was positive. The atmosphere in the housing units was in good order. Inmate workers displayed good attitudes at their workstations. Most of the inmates spoke positive of life in the facility and felt safe. The inmate population did not speak negatively about staff or health care. Inmates appeared to communicate freely with the auditors and staff.

### **Staff Interviews:**

The team had the pleasure of speaking with a large staff of dedicated, knowledgeable professionals. The team spoke with approximately 135 staff members, eager to share the very positive things they have and are accomplishing in corrections. They were equally proud of their involvement in the accreditation process and very appreciative of the opportunity to interact with members of the team. The staff displayed ownership in their duties concerning the operations of the facility and accreditation process.

## **H. Exit Discussion**

The exit interview was held at 11:30 p.m. in at the Training Lecture Hall with Chief Deputy Jeffrey Mann and 44 staff in attendance.

The team found a clean, well-managed facility, with a very professional and knowledgeable staff. The audit team was able to make some recommendations to improve different areas of the jail and the staff was very accepting and responsive to them.

The chairperson explained the procedures that would follow the audit. The team discussed the compliance levels of the mandatory and non-mandatory standards and reviewed their individual findings with the group.

The chairperson expressed appreciation for the cooperation of everyone concerned and congratulated the facility team for the progress made and encouraged them to continue to strive toward even further professionalism within the correctional field.

COMMISSION ON ACCREDITATION FOR CORRECTIONS  
AND THE  
AMERICAN CORRECTIONAL ASSOCIATION

**COMPLIANCE TALLY**

<b>Manual Type</b>	Adult Local Detention Facilities, 4th edition	
<b>Supplement</b>	2008 Standards Supplement	
<b>Facility/Program</b>	DeKalb County Sheriff's Office DeKalb County Jail Decatur, Georgia	
<b>Audit Dates</b>	October 26-28, 2010	
<b>Auditor(s)</b>	Marvin J. Wilson,	
	Lonnie Lemons	
	Bill Willingham, Robert Walker	
	<b>MANDATORY</b>	<b>NON-MANDATORY</b>
<b>Number of Standards in Manual</b>	60	322
<b>Number Not Applicable</b>	1	19
<b>Number Applicable</b>	59	303
<b>Number Non-Compliance</b>	0	4
<b>Number in Compliance</b>	59	299
<b>Percentage (%) of Compliance</b>	100%	98.6%
<ul style="list-style-type: none"> <li>● The number of standards in the manual <i>minus</i> the number of not-applicable standards equals the number of standards that are applicable.</li> <li>● The number of applicable standards <i>minus</i> the number of standards in non-compliance equals the number of standards in compliance.</li> <li>● The number of standards in compliance divided by the number of standards that are applicable equals the percentage of standards in compliance.</li> </ul>		

COMMISSION ON ACCREDITATION FOR CORRECTIONS

DeKalb County Sheriff's Office  
DeKalb County Jail  
Decatur, Georgia

October 26-28, 2010

Visiting Committee Findings

Non-Mandatory Standards

Non-Compliance

**Standard #4-ALDF-1A-16**

INMATES IN GENERAL POPULATION WHO ARE CONFINED IN THEIR ROOMS/CELLS FOR LESS THAN 10 HOURS DAILY HAVE ACCESS TO NATURAL LIGHT THROUGH AN OPENING OR WINDOW AS DESCRIBED ABOVE OR THROUGH AN OPENING OR WINDOW OF AT LEAST THREE SQUARE FEET BETWEEN THEIR ROOM/CELL AND AN ADJACENT SPACE.

FINDINGS:

The cells do not have three square feet of window space their windows measure 1.67 square feet.

AGENCY RESPONSE

Waiver

The largest DeKalb County Jail cell windows measure 1.67 square feet. Therefore, none of the housing areas meet the requirement of access to natural light by a window of at least three square feet. The DeKalb County Jail's physical plant cannot be modified nor can the windows be replaced. Please note that general population inmates are only confined in their cells up to five hours each night. With these considerations in mind, a waiver is requested for this standard.

AUDITORS' RESPONSE

The visiting committee agrees with the agency request for a waiver. It does not appear that the quality of life for inmates would be impaired because of the size of cell windows.

**Standard #4-ALDF-1A-17**

EACH DAYROOM PROVIDES A MINIMUM OF 12 SQUARE FEET OF TRANSPARENT GLAZING WITH A VIEW TO THE OUTSIDE, PLUS TWO ADDITIONAL SQUARE FEET OF GLAZING PER INMATE WHOSE ROOM/CELL DOES NOT CONTAIN AN OPENING OR WINDOW WITH A VIEW TO THE OUTSIDE.

**FINDINGS:**

Dayrooms do not have 12 square feet of glazing to the outside, actual size is 4.59 square feet.

**AGENCY RESPONSE**

Waiver

Each dayroom of the DeKalb County Jail has a total of 6 windows with a view to the outside. The windows measure 4.59 square feet in total. Therefore, none of the dayrooms meet the requirement of access to natural light by windows of at least 12 square feet. The physical plant cannot be modified or expanded to replace the current window design. With these considerations in mind, a Plan of Action Waiver Request is requested for this standard.

**AUDITORS' RESPONSE**

The visiting committee agrees with the agency request for a waiver. It does not appear that the quality of life for inmates would be impaired because of the size of day room windows.

**Standard #4-ALDF-1A-18**

NOISE LEVELS IN INMATE HOUSING UNITS DO NOT EXCEED 70 DBA (A SCALE) IN DAYTIME AND 45 DBA (A SCALE) AT NIGHT. MEASUREMENTS ARE DOCUMENTED BY A QUALIFIED, INDEPENDENT SOURCE AND ARE CHECKED NOT LESS THAN ONCE PER ACCREDITATION CYCLE.

**FINDINGS:**

Daytime readings are in the 80's and night time readings are in the 50's and 60's.

## AGENCY RESPONSE

Sound levels in the housing units of the DeKalb County Jail range from the high eighties to low nineties dBA in the daytime, and the high fifties to low sixties dBA at night. Therefore, the dayrooms exceed the maximum allowed noise levels. With these considerations in mind, a Waiver Request is requested for this standard.

## AUDITORS' RESPONSE

The visiting committee agrees with the agency request for a waiver. It does not appear that the quality of life for inmates would be impaired. While the audit team was visiting the facility on the evening and night shift the sound did not appear to be excessive.

### **Standard #4-ALDF-4B-09**

INMATES HAVE ACCESS TO OPERABLE SHOWERS WITH TEMPERATURE CONTROLLED HOT AND COLD RUNNING WATER, AT A MINIMUM RATIO OF ONE SHOWER FOR EVERY 12 INMATES, UNLESS NATIONAL OR STATE BUILDING OR HEALTH CODES SPECIFY A DIFFERENT RATIO. WATER FOR SHOWERS IS THERMOSTATICALLY CONTROLLED TO TEMPERATURES RANGING FROM 100 DEGREES TO 120 DEGREES FAHRENHEIT TO ENSURE THE SAFETY OF INMATES AND TO PROMOTE HYGIENIC PRACTICES.

#### FINDINGS:

Shower ratio is 1:16

#### AGENCY RESPONSE

##### Waiver

Each pod within the DeKalb County Jail has 2 showers, and a maximum capacity of 32 inmates. No pod exceeds its maximum capacity, but pods housing 32 inmates have a ratio of 1 shower for every 16 inmates, exceeding the standard requirement of 1 shower for every 12 inmates. Showers are available for use whenever inmates are allowed in the dayrooms, and general population inmates are allowed in dayrooms for up to 13 hours per day, thereby allowing ample opportunity for all inmates to shower any time during the 13 hours. The DeKalb County Jail meets all other aspects of this standard.

The physical plant cannot be modified or expanded to increase the ratio of showers to inmates. With these considerations in mind, a waiver is requested for this standard.

## AUDITORS' RESPONSE

The visiting committee agrees with the agency request for a waiver. It does not appear that the quality of life for inmates would be impaired. The audit team did not receive any complaints from inmates not being able to use the shower facilities.

COMMISSION ON ACCREDITATION FOR CORRECTIONS

DeKalb County Sheriff's Office  
DeKalb County Jail  
Decatur, Georgia

October 26-28, 2010

Visiting Committee Findings

Mandatory Standards

Not Applicable

**Standard 4-ALDF-4C-23**

ALL INTRASYSTEM TRANSFER INMATES RECEIVE A HEALTH SCREENING BY HEALTH-TRAINED OR QUALIFIED HEALTH CARE PERSONNEL WHICH COMMENCES ON THEIR ARRIVAL AT THE FACILITY. ALL FINDINGS ARE RECORDED ON A SCREENING FORM APPROVED BY THE HEALTH AUTHORITY. AT A MINIMUM, THE SCREENING INCLUDES THE FOLLOWING: INQUIRY INTO:

- WHETHER THE INMATE IS BEING TREATED FOR A MEDICAL OR DENTAL PROBLEM
- WHETHER THE INMATE IS PRESENTLY ON MEDICATION
- WHETHER THE INMATE HAS A CURRENT MEDICAL OR DENTAL COMPLAINT

OBSERVATION OF:

- GENERAL APPEARANCE AND BEHAVIOR
- PHYSICAL DEFORMITIES
- EVIDENCE OF ABUSE OR TRAUMA

MEDICAL DISPOSITION OF INMATES:

- CLEARED FOR GENERAL POPULATION
- CLEARED FOR GENERAL POPULATION WITH APPROPRIATE REFERRAL TO HEALTH CARE SERVICE
- REFERRAL TO APPROPRIATE HEALTH CARE SERVICE FOR SERVICE FOR EMERGENCY TREATMENT

FINDINGS:

The facility does not have intra-system transfers.



COMMISSION ON ACCREDITATION FOR CORRECTIONS

DeKalb County Sheriff's Office  
DeKalb County Jail  
Decatur, Georgia

October 26-28, 2010

Visiting Committee Findings

Non-Mandatory Standards

Not Applicable

**Standard #4-ALDF-2A-38**

IF YOUTHFUL OFFENDERS ARE HOUSED IN THE FACILITY, THEY ARE HOUSED IN A SPECIALIZED UNIT FOR YOUTHFUL OFFENDERS EXCEPT WHEN:

- VIOLENT, PREDATORY YOUTHFUL OFFENDER POSES AN UNDUE
- RISK OF HARM TO OTHERS WITHIN THE SPECIALIZED UNIT, OR
- A QUALIFIED MEDICAL OR MENTAL-HEALTH SPECIALIST
- DOCUMENTS THAT THE YOUTHFUL OFFENDER WOULD BENEFIT
- FROM PLACEMENT OUTSIDE THE UNIT

A WRITTEN STATEMENT IS PREPARED DESCRIBING THE SPECIFIC REASONS FOR HOUSING A YOUTHFUL OFFENDER OUTSIDE THE SPECIALIZED UNIT AND A CASE-MANAGEMENT PLAN SPECIFYING WHAT BEHAVIORS NEED TO BE MODIFIED AND HOW THE YOUTHFUL OFFENDER MAY RETURN TO THE UNIT. THE STATEMENT OF REASONS AND CASE-MANAGEMENT PLAN MUST BE APPROVED BY THE FACILITY ADMINISTRATOR OR HIS/HER DESIGNEE. CASES ARE REVIEWED AT LEAST QUARTERLY BY THE CASE MANAGER, THE ADMINISTRATOR OR HIS OR HER DESIGNEE, AND THE YOUTHFUL OFFENDER TO DETERMINE WHETHER A YOUTHFUL OFFENDER SHOULD BE RETURNED TO THE SPECIALIZED UNIT.

**FINDINGS:**

The facility does not house youthful offenders; the age of majority is 17 years old.

**Standard #4-ALDF-2A-39**

DIRECT SUPERVISION IS EMPLOYED IN THE SPECIALIZED UNIT TO ENSURE THE SAFETY AND SECURITY OF YOUTHFUL OFFENDERS.

**FINDINGS:**

The facility does not house youthful offenders; the age of majority is 17 years old.

**Standard #4-ALDF-2A-40**

CLASSIFICATION PLANS FOR YOUTHFUL OFFENDERS DETERMINE LEVEL OF RISK AND PROGRAM NEEDS DEVELOPMENTALLY APPROPRIATE FOR ADOLESCENTS. CLASSIFICATION PLANS INCLUDE CONSIDERATION OF PHYSICAL, MENTAL, SOCIAL, AND EDUCATIONAL MATURITY OF THE YOUTHFUL OFFENDER.

**FINDINGS:**

The facility does not house youthful offenders; the age of majority is 17 years old.

**Standard #4-ALDF-2A-41**

Adequate program space is provided to meet the physical, social and emotional needs of youthful offenders and allows for their personal interactions and group oriented activities.

**FINDINGS:**

The facility does not house youthful offenders; the age of majority is 17 years old.

**Standard #4-ALDF-2A-42**

YOUTHFUL OFFENDERS IN THE SPECIALIZED UNIT FOR YOUTHFUL INMATES HAVE NO MORE THAN INCIDENTAL SIGHT OR SOUND CONTACT WITH ADULT INMATES FROM OUTSIDE THE UNIT IN LIVING, PROGRAM, DINING OR OTHER COMMON AREAS OF THE FACILITY. ANY OTHER SIGHT OR SOUND CONTACT IS MINIMIZED, BRIEF AND IN CONFORMANCE WITH APPLICABLE LEGAL REQUIREMENTS.

**FINDINGS:**

The facility does not house youthful offenders; the age of majority is 17 years old.

**Standard #4-ALDF-2A-43**

PROGRAM PERSONNEL WHO WORK WITH YOUTHFUL OFFENDERS ARE TRAINED IN THE DEVELOPMENTAL, SAFETY, AND OTHER SPECIFIC NEEDS OF YOUTHFUL OFFENDERS. WRITTEN JOB DESCRIPTIONS AND QUALIFICATIONS REQUIRE TRAINING FOR STAFF WHO ARE RESPONSIBLE FOR PROGRAMMING OF YOUTHFUL OFFENDERS IN THE SPECIALIZED UNIT BEFORE BEING ASSIGNED TO WORK WITH YOUTHFUL OFFENDERS. TRAINING INCLUDES, BUT IS NOT LIMITED TO THE FOLLOWING AREAS:

- ADOLESCENT DEVELOPMENT
- EDUCATIONAL PROGRAMMING
- CULTURAL AWARENESS
- CRISIS PREVENTION AND INTERVENTION
- LEGAL ISSUES
- HOUSING AND PHYSICAL PLANT
- POLICIES AND PROCEDURES
- MANAGEMENT OF, AND PROGRAMMING FOR, SEX OFFENDERS
- SUBSTANCE-ABUSE SERVICES
- COGNITIVE BEHAVIORAL INTERVENTIONS, INCLUDING ANGER
- MANAGEMENT, SOCIAL-SKILLS TRAINING, PROBLEM SOLVING
- RESISTING PEER PRESSURE
- SUICIDE PREVENTION
- NUTRITION
- MENTAL-HEALTH ISSUES
- GENDER-SPECIFIC ISSUES
- CASE-MANAGEMENT PLANNING AND IMPLEMENTATION

**FINDINGS:**

The facility does not house youthful offenders; the age of majority is 17 years old.

**Standard #4-ALDF-4A-14**

WHEN REQUIRED BY STATUTE, FOOD PRODUCTS THAT ARE GROWN OR PRODUCED WITH THE SYSTEM ARE INSPECTED AND APPROVED BY THE APPROPRIATE GOVERNMENT AGENCY; THERE IS A DISTRIBUTION SYSTEM THAT ENSURE PROMPT DELIVERY OF FOODSTUFFS TO FACILITY KITCHEN.

**FINDINGS:**

The facility does not grow or produce food products.

**Standard #4-ALDF-5A-05**

THERE IS A TREATMENT PHILOSOPHY WITHIN THE CONTEXT OF THE TOTAL CORRECTIONAL SYSTEM AS WELL AS GOALS AND MEASURABLE OBJECTS. THESE DOCUMENTS ARE REVIEWED AT LEAST ANNUALLY AND UPDATED AS NEEDED.

**FINDINGS:**

The facility does not operate a therapeutic community treatment program.

**Standard #4-ALDF-5A-06**

THERE IS AN APPROPRIATE RANGE OF PRIMARY TREATMENT SERVICES FOR ALCOHOL AND OTHER SUBSTANCE-ABUSING INMATES THAT INCLUDE, AT A MINIMUM, THE FOLLOWING:

- INMATE DIAGNOSIS
- IDENTIFIED PROBLEM AREAS
- INDIVIDUAL TREATMENT OBJECTIVES
- TREATMENT GOALS
- COUNSELING NEEDS
- DRUG EDUCATION PLAN
- RELAPSE PREVENTION AND MANAGEMENT
- CULTURALLY SENSITIVE TREATMENT OBJECTIVES, AS APPROPRIATE
- THE PROVISION OF SELF-HELP GROUPS AS AN ADJUNCT TO TREATMENT
- PRERELEASE AND TRANSITIONAL SERVICE NEEDS
- COORDINATION EFFORTS WITH COMMUNITY SUPERVISION AND TREATMENT STAFF DURING THE PRERELEASE PHASE TO ENSURE A CONTINUUM OF SUPERVISION AND TREATMENT.

**FINDINGS:**

The facility does not operate a therapeutic community treatment program.

**Standard #4-ALDF-5A-07**

THE FACILITY USES A COORDINATED STAFF APPROACH TO DELIVER TREATMENT SERVICES. THIS APPROACH TO SERVICE DELIVERY IS DOCUMENTED IN TREATMENT PLANNING CONFERENCES AND IN INDIVIDUAL TREATMENT FILES.

**FINDINGS:**

The facility does not operate a therapeutic community treatment program.

**Standard #4-ALDF-5A-08**

THERE ARE INCENTIVES FOR TARGETED TREATMENT PROGRAMS TO INCREASE AND MAINTAIN THE INMATE'S MOTIVATION FOR TREATMENT.

**FINDINGS:**

The facility does not operate a therapeutic community treatment program.

**Standard #4-ALDF-5B-14**

WHEN THE FACILITY IS DESIGNATED TO OPERATE ANY TYPE OF PRETRIAL INTERVENTION SERVICE OR OTHER RELEASE PROGRAMS, ITS AUTHORITY AND RESPONSIBILITY ARE STATED BY STATUTE OR ADMINISTRATIVE REGULATIONS.

**FINDINGS:**

The facility does not operate a pretrial services program, but does collaborate with and provide space for the DeKalb County Pre Trial Services Program, which is operated by the Judicial Policy Committee under the auspices of DeKalb Magistrate Court.

**Standard 4-ALDF-5B-16**

WHERE TEMPORARY RELEASE PROGRAMS EXIST, THE PROGRAMS HAVE THE FOLLOWING ELEMENTS:

WRITTEN OPERATIONAL PROCEDURES  
CAREFUL SCREENING AND SELECTION PROCEDURES  
WRITTEN RULES OF INMATE CONDUCT  
A SYSTEM FOR EVALUATING PROGRAM EFFECTIVENESS  
EFFORTS TO OBTAIN COMMUNITY COOPERATION AND SUPPORT

**FINDINGS:**

The DeKalb County jail does not operate any temporary release programs.

**Standard #4-ALDF-5C-13**

WHERE AN INDUSTRIES PROGRAM EXISTS, ITS ESTABLISHMENT IS AUTHORIZED AND AREAS OF AUTHORITY, RESPONSIBILITY, AND ACCOUNTABILITY ARE DELINEATED.

FINDINGS:

The facility does not operate a jail industries program.

**Standard #4-ALDF-5C-14**

THE NUMBER OF INMATES ASSIGNED TO INDUSTRIES, OPERATIONS MEETS THE REALISTIC WORKLOAD NEEDS OF EACH OPERATING UNIT.

FINDINGS:

The facility does not operate a jail industries program.

**Standard #4-ALDF-5C-15**

THERE IS A COMPREHENSIVE QUALITY CONTROL PROCESS.

FINDINGS:

The facility does not operate a jail industries program.

**Standard #4-ALDF-5C-16**

A COST ACCOUNTING SYSTEM FOR EACH INDUSTRY UNIT IS DESIGNED, IMPLEMENTS AND MAINTAINED IN ACCORDANCE WITH GENERALLY ACCEPTED ACCOUNTING PRINCIPLES.

FINDINGS

The facility does not operate a jail industries program

**Standard #4-ALDF-7D-18**

THE CONDUCT OF RESEARCH COMPLIES WITH STATE AND FEDERAL GUIDELINES FOR THE USE AND DISSEMINATION OF RESEARCH AND WITH ACCEPTED PROFESSIONAL AND SCIENTIFIC ETHICS. THE FACILITY ADMINISTRATOR REVIEWS ALL RESEARCH PROJECTS AND APPROVES THEM BEFORE IMPLEMENTATION TO ENSURE CONFORMANCE WITH THE POLICIES OF THE PARENT AGENCY. INMATE PARTICIPATION IN NON-MEDICAL, NON-PHARMACEUTICAL, AND NON-COSMETIC RESEARCH

PROGRAMS IS VOLUNTARY.

FINDINGS:

The facility does not participate in research projects.

**Standard #4-ALDF-7F-07**

IF VOLUNTEERS ARE USED IN THE DELIVERY OF HEALTH CARE, THERE IS A DOCUMENTED SYSTEM FOR SELECTION, TRAINING, STAFF SUPERVISION, FACILITY ORIENTATION AND A DEFINITION OF TASKS, RESPONSIBILITIES AND AUTHORITY THAT IS APPROVED BY THE HEALTH AUTHORITY.

FINDINGS:

Volunteers are not used in the delivery of health care.

**Significant Incident Summary**

This summary is required to be provided to the chair of your audit team upon their arrival. The information contained on this form will also be summarized in the narrative portion of the visiting committee report and will be incorporated into the final report. It should contain data for the last 12 months; indicate those months in the boxes provided. Please type the data. If you have questions on how to complete the form, please contact your regional manager.

Facility: DeKalb County Sheriff's Office

Year: October 2009- September 2010

		Months											
Incidents		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Assault: Offenders/ Offenders*	Types (sexual**, physical, etc.)	All types											
	With Weapon	1 Tray	2 Tray broom	7*	1 tray	2 Shank grate	3 Mop handle Razor(2)	1 Shank	0	0	2 Tray razor	2 Shank tray	-
	Without Weapon	45	44	45	36	36	40	15	33	29	39	35	-
Assault: Offender/ Staff	Types (sexual**, physical, etc.)	-	-	-	-	-	-	-	-	-	-	-	-
	With Weapon	0	0	0	0	0	0	0	0	0	0	0	-
	Without Weapon	1	0	1	0	0	0	1	0	1	0	0	-
Number of Forced Moves Used***		54	53	59	50	46	45	26	35	43	49	46	-
Disturbances****		1	0	3	2	1	2	1	0	1	2	0	-
Number of Times Chemical Agents Used		0	0	0	0	0	0	0	0	0	2	0	-
Number of Times Special Reaction Team Used		0	0	0	0	0	0	0	0	0	0	0	-
Four/Five Point Restraints	Number	1	0	0	0	1	1	2	0	1	0	1	1
	Type (chair, bed, board, etc.)	board	board	board	board	board	board	board	board	board	board	board	board
Offender Medical Referrals as a Result of Injuries Sustained		43	43	45	43	50	44	11	25	25	39	33	-
Escapes	Attempted	0	0	0	0	0	0	0	0	0	0	0	0
	Actual	0	0	0	0	0	0	1	0	0	0	0	0
Substantiated Grievances (resolved in favor of offender)	Reason (medical, food, religious, etc.)	All reasons											
	Number	110	71	64	116	77	86	81	56	61			



Deaths	Reason (violent, illness, suicide, natural)	-	-	Overdose during arrest	-	illness	-	1 accident 1 illness	1 suicide 1 illness	Suicide	illness	-	-
	Number	0	1	0	1	0	2	2	1	1	0	0	0

Name of Facility: DeKalb County Sheriff's Office  
 Number of Months Data Collected: 12

Date: October 2009-September 2010

ALDF Outcome Measure Worksheet				
IA	Outcome Measure	Numerator/Denominator	Value	Calculated O.M
		The community, staff, contractors, volunteers, and inmates are protected from injury and illness caused by the physical environment.		
	(1)	Number of worker compensation claims filed for injuries that resulted from the physical environment in the past 12 months.		
	divided by	Average number of Full-Time Equivalent (FTE) staff positions in the past 12 months.	501	
	(2)	Number of illnesses requiring medical attention as a result of the physical environment of the facility in the past 12 months.		
	divided by	Average daily population in the past 12 months.	3373	
	(3)	Number of illnesses requiring medical attention as a result of the physical environment of the facility in the past 12 months.		
	divided by	The number of admissions in the past 12 months.	25362	
	(4)	Number of physical injuries or emotional trauma requiring treatment as a result of the physical environment of the facility in the past 12 months.		
	divided by	The average daily population in the past 12 months.	3373	
	(5)	Number of physical injuries or emotional trauma requiring treatment as a result of the physical environment of the facility in the past 12 months.		
	divided by	The number of admissions in the past 12 months.	25362	
	(6)	Number of sanitation or health code violations identified by external agencies in the past 12 months.		
	divided by	The average daily population in the past 12 months.	3373	
	(7)	Number of health code violations corrected in the past 12 months.		
	divided by	The number of health code violations identified in the past 12 months.		

	(8)	Number of inmate grievances related to safety or sanitation found in favor of inmates in the past 12 months.	69	
	divided by	The number of inmate's grievances related to safety or sanitation in the past 12 months.	61	1.13
	(9)	Number of fire code violations corrected in the past 12 months.		
	divided by	The number of fire code violations cited by jurisdictional authority in the past 12 months.		
	(10)	Number of inmate injuries resulting from fires requiring medical treatment in a 12-month period.		
	divided by	The average daily population in the past 12 months.	3373	
	(11)	Number of inmate injuries (other than by fire) requiring medical treatment in the past 12 months.		
	divided by	The average daily population of inmates in the past 12 months.	3373	
	(12)	Number of staff injuries resulting from fires requiring medical treatment in the past 12 months.		
	divided by	The average daily population of staff in the past 12 months.	501	
	(13)	Number of staff injuries (other than fire) requiring medical treatment in the past 12 months.		
	divided by	The average daily population of staff in the past 12 months.	501	
	(14)	Number of inmate lawsuits related to safety or sanitation found in favor of the inmate in the past 12 months.		
	divided by	The number of inmate lawsuits related to safety or sanitation in the past 12 months.		
1B		Vehicles are maintained and operated in a manner that prevents harm to the community, staff, contractors, volunteers, and inmates.		
	(1)	Number of vehicle accidents resulting in property damage in the past 12 months.	20	
	divided by	The average daily population in the past 12 months.	3373	.005
	(2)	Number of vehicle accidents resulting in injuries requiring medical treatment for any party in the past 12 months.	1	
	divided by	The average daily population in the past 12 months.	3373	2.96

	(3)	Amount dollar of damage from vehicle accidents in the past 12 months.	\$43,149 .69	
	divided by	The average daily population in the past 12 months.	3373	12.79
1C		The number and severity of emergencies are minimized. When emergencies occur, the response minimizes the severity.		
	(1)	Number of emergencies, caused by forces external to the facility, that result in property damage in the past 12 months.	0	
	divided by	The number emergencies.		
	(2)	Number of injuries, caused by forces external to the facility, requiring medical attention that resulted from emergencies in the past 12 months.	0	
	divided by	The average daily population in the past 12 months.	3373	0
	(3)	Number of times that normal facility operations were suspended due to emergencies caused by forces external to the facility in the past 12 months.	0	
	divided by	The average daily population in the past 12 months.	33373	0
	(4)	Number of hours that facility operations were suspended due to emergencies caused by forces external to the facility in the past 12 months.	0	
	divided by	The number of emergencies caused by forces external to the facility.	0	0
	(5)	Number of emergencies that were not caused by forces external to the facility that resulted in property damage in the past 12 months.		
	divided by	The average daily population in the past 12 months.	3373	
	(6)	Number of injuries requiring medical attention that resulted from emergencies that were not caused by forces external to the facility in the past 12 months.		
	divided by	The average daily population in the past 12 months.	3373	
	(7)	Number of times that normal facility operations were suspended due to emergencies that were not caused by forces external to the facility in the past 12 months.		
	divided by	The average daily population in the past 12 months.	3373	

	(8)	Number of hours that facility operations were suspended due to emergencies that were not caused by forces external to the facility in the past 12 months.		
	divided by	The number of emergencies.		
	(9)	Number of injuries resulting from fires requiring medical treatment in the past 12 months.		
	divided by	The average daily population in the past 12 months.	3373	
	(10)	Number of fires that resulted in property damage in the past 12 months.		
	divided by	The average daily population in the past 12 months.	3373	
	(11)	Amount dollar of property damage from fire in the past 12 months.		
	divided by	The average daily population in the past 12 months.	3373	
	(12)	Number of code violations cited in the past 12 months.		
	divided by	The average daily population in the past 12 months.	3373	
	(13)	Number of incidents involving toxic or caustic materials in the past 12 months.		
	divided by	The average daily population in the past 12 months.	3373	
	(14)	Number of incidents of inventory discrepancies in the past 12 months.		
	divided by	The average daily population in the past 12 months.	3373	
2A	Outcome Measure	Numerator/Denominator  The community, staff, contractors, volunteers, and inmates are protected from harm. Events that pose risk of harm are prevented. The number and severity of events are minimized.	Value	Calculated O.M
	(1)	Number of incidents involving harm in the past 12 months.		
	divided by	The average daily population in the past 12 months.	3373	
	(2)	Number of incidents in the past 12 months involving harm.		
	divided by	The number of admissions in the past 12 months.	25362	
	(3)	Number of physical injuries or emotional trauma requiring treatment as a result of incidents in the past 12 months.		
	divided by	The average daily population in the past 12 months.	3373	
	(4)	Number of physical injuries or emotional trauma requiring treatment as a result of the incidents in the past 12 months.		
	divided by	The number of admissions in the past 12 months.	25362	

	(5)	Number of unauthorized inmate absences from the facility in the past 12 months.	1	
	divided by	The average daily population in the past 12 months.	3373	2.96
	(6)	Number of instances of unauthorized access to the facility in the past 12 months.		
	divided by	The average daily population in the past 12 months.	3373	
2B		Physical force is used only in instances of self-protection, protection of the inmate or others, prevention of property damage, or prevention of escape.		
	(1)	Number of instances in which force was used in the past 12 months.	76	
	divided by	The average daily population in the past 12 months.	3373	.022
	(2)	Number of instances in which force was used in the past 12 months.	76	
	divided by	The number of admissions in the past 12 months.	25362	.002
	(3)	Number of times that staff use of force were found to have been inappropriate in the past 12 months.	2	
	divided by	The number of instances in which force was used.	76	.026
	(4)	Number of inmate grievances filed alleging inappropriate use of force in the past 12 months.		
	divided by	The average daily population in the past 12 months.	3373	
	(5)	Number of grievances alleging inappropriate use of force decided in favor of inmate in the past 12 months.		
	divided by	The number of grievances alleging inappropriate use of force filed.		
	(6)	Number of injuries requiring medical treatment resulting from staff use of force in the past 12 months.		
	divided by	The average daily population in the past 12 months.	3373	
2C		Contraband is minimized. It is detected when present in the facility.		
	(1)	Number of incidents involving contraband in the past 12 months.	64	
	divided by	The average daily population in the past 12 months.	3373	.018
	(2)	Number of incidents involving contraband in the past 12 months.	64	
	divided by	The number of admissions in the past 12 months.	25362	.002
	(3)	Number of weapons found in the facility in the past 12 months.		
	divided by	The average daily population in the past 12 months.	3373	

	(4)	Number of controlled substances found in the facility in the past 12 months.		
	divided by	The average daily population in the past 12 months.	3373	
	(5)	Number of controlled substances found in the facility in the past 12 months.		
	divided by	The number of admissions in the past 12 months.	25362	
2D		Improper access to and use of keys, tools and utensils are minimized.		
	(1)	Number of incidents involving keys in the past 12 months.		
	divided by	The average daily population in the past 12 months.	3373	
	(2)	Number of incidents involving tools in the past 12 months.		
	divided by	The average daily population in the past 12 months.	3373	
	(3)	Number of incidents involving culinary equipment in the past 12 months.		
	divided by	The average daily population in the past 12 months.	3373	
	(4)	Number of incidents involving medical equipment and sharps in the past 12 months.		
	divided by	The average daily population in the past 12 months.	3373	
3A		Inmates comply with rules and regulations.		
	(1)	Number of rule violations in the past 12 months.	1158	
	divided by	The average daily population in the past 12 months.	3373	.34
	(2)	Number of assaults—inmate against inmate, inmate against staff in the past 12 months.	422	
	divided by	The average daily population in the past 12 months.	3373	.125
4A		Food service provides a nutritionally balanced diet. Food service operations are hygienic and sanitary.		
	(1)	Number of documented inmate illnesses attributed to food service operations in the past 12 months.		
	divided by	The average daily population in the past 12 months.	3373	
	(2)	Number of inmate grievances about food service decided in favor of the inmate the past 12 months.	10	
	divided by	The number of inmate grievances about food service in the past 12 months.	180	.05
	(3)	Number of violations cited by independent authorities for food service sanitation in the past 12 months.		
		Divided by number of violations cited by independent authorities in the past 12 months.		

4B		Inmates maintain acceptable personal hygiene practices.		
	(1)	Inmate grievances regarding inmate access to personal hygiene decided in favor of the inmate in the past 12 months.	4	
	divided by	The average daily population in the past 12 months.	3373	.001
	(2)	Number of inmate illnesses attributed to poor hygiene practices in the past 12 months.		
	divided by	The average daily population in the past 12 months.	3373	
	(3)	Number of inmates diagnosed with hygiene-related conditions (scabies, lice, or fungal infections) in the past 12 months.		
	divided by	The average daily population in the past 12 months.	3373	
	(4)	Number of inmate grievances related to hygiene found in favor of the inmate in the past 12 months.	4	
	divided by	The number of inmate grievances related to hygiene in the past 12 months.	11	.36
	(5)	Number of inmate lawsuits related to hygiene found in favor of the inmate in the past 12 months.		
	divided by	The number of inmate lawsuits related to hygiene in the past 12 months.		
4C		Inmates maintain good health. Inmates have unimpeded access to a continuum of health care services so that their health care needs, including prevention and health education, are met in a timely and efficient manner.		
	(1)	Number of inmates with a positive tuberculin skin test in the past 12 months.		
	divided by	The number of admissions in the past 12 months.	25362	
	(2)	Number of inmates diagnosed with active tuberculosis in the past 12 months.		
	divided by	The average daily population in the past 12 months.	3373	
	(3)	Number of conversions to a positive tuberculin skin test in the past 12 months.		
	divided by	The number of tuberculin skin tests given in the past 12 months.		
	(4)	Number of inmates with a positive tuberculin skin test who completed prophylaxis treatment for tuberculosis in the past 12 months.		
	divided by	The number of inmates with a positive tuberculin skin test on prophylaxis treatment for tuberculosis in the past 12 months.		



(5)	Number of Hepatitis C positive inmates in the past 12 months.		
divided by	The average daily population in the past 12 months.	3373	
(6)	Number of HIV positive inmates in the past 12 months.		
divided by	The average daily population in the past 12 months.	3373	
(7)	Number of HIV positive inmates who are being treated with highly active antiretroviral treatment in the past 12 months.		
divided by	The number of known HIV positive inmates in the past 12 months.		
(8)	Number of inmates' diagnosis with an Axis I (excluding sole diagnosis of substance abuse) in the past 12 months.		
divided by	The average daily population in the past 12 months.	3373	
(9)	Number of inmate suicide attempts in the past 12 months.		
divided by	The average daily population in the past 12 months.	3373	
(10)	Number of inmate suicides in the past 12 months.	2	
divided by	The average daily population in the past 12 months.	3373	5.9
(11)	Number of inmate deaths due to homicide in the past 12 months.	0	
divided by	The average daily population in the past 12 months.	3373	0
(12)	Number of inmate deaths due to injuries in the past 12 months.	1	
divided by	The average daily population in the past 12 months.	3373	2.96
(13)	Number of medically expected inmate deaths in the past 12 months.	4	
divided by	The average daily population in the past 12 months.	3373	.001
(14)	Number of medically unexpected inmate deaths in the past 12 months.	5	
divided by	The average daily population in the past 12 months.	3373	.001
(15)	Number of inmate admissions to the infirmary (where available) in the past 12 months.		
divided by	The average daily population in the past 12 months.	3373	
(16)	Number of inmate admissions to off-site hospitals in the past 12 months.		
divided by	The average daily population in the past 12 months.	3373	
(17)	Number of inmates transported off-site (via an ambulance or correctional vehicle) for treatment of emergency health conditions in the past 12 months.		
divided by	The average daily population in the past 12 months.	3373	

(18)	Number of inmate specialty consults completed in the past 12 months.		
divided by	The number of specialty consults (on-site or off-site) ordered by primary health care provider (MD, NP, PA) in the past 12 months.		
(19)	Number of inmate grievances about access to health care services found in favor of the inmate in the past 12 months.		
divided by	The number of inmate grievances about access to healthcare services in the past 12 months.		
(20)	Number of inmate grievances related to the quality of health care found in favor of inmates in the past 12 months.		
divided by	The number of inmate grievances related to the quality of health care in the past 12 months.		
(21)	Number of inmates' lawsuits about access to healthcare services found in favor of inmates in the past 12 months.		
divided by	The number of inmate's lawsuits about access to healthcare services in the past 12 months.		
(22)	Number of individual sick call encounters in the past 12 months.		
divided by	The average daily population in the past 12 months.	3373	
(23)	Number of physician visits contacts in the past 12 months.		
divided by	The average daily population in the past 12 months.	3373	
(24)	Number of individualized dental treatment plans in the past 12 months.		
divided by	The average daily population in the past 12 months.	3373	
(25)	Number of hypertensive inmates enrolled in a chronic care clinic in the past 12 months.		
divided by	The average daily population in the past 12 months.	3373	
(26)	Number of diabetic inmates enrolled in a chronic care clinic in the past 12 months.		
divided by	The average daily population in the past 12 months.	3373	
(27)	Number of incidents involving pharmaceuticals as contraband in the past 12 months.		
divided by	The average daily population in the past 12 months.	3373	
(28)	Number of cardiac diets received by inmates with cardiac disease in the past 12 months.		
divided by	The number of cardiac diets prescribed in the past 12 months.		

	(29)	Number of hypertensive diets received by inmates with hypertension in the past 12 months.		
	divided by	The number of hypertensive diets prescribed in the past 12 months.		
	(30)	Number of diabetic diets received by inmates with diabetes in the past 12 months.		
	divided by	The number of diabetic diets prescribed in the past 12 months.		
	(31)	Number of renal diets received by inmates with renal disease in the past 12 months.		
	divided by	The number of renal diets prescribed in the past 12 months.		
	(32)	Number of needle-stick injuries in the past 12 months.		
	divided by	The number of employees on average in the past 12 months.		
	(33)	Number of pharmacy dispensing errors in the past 12 months.		
	divided by	The number of prescriptions dispensed by the pharmacy in the past 12 months.		
	(34)	Number of nursing medication administration errors in the past 12 months.		
	divided by	The number of medications administered in the past 12 months.		
4D		Health services are provided in a professionally acceptable manner. Staff are qualified, adequately trained, and demonstrate competency in their assigned duties.		
	(1)	Number of staff with lapsed licensure and/or certification in the past 12 months.		
	divided by	The number of licensed or certified staff in the past 12 months.		
	(2)	Number of new employees in the past 12 months who completed orientation training prior to undertaking job assignments.		
	divided by	The number of new employees in the past 12 months.		
	(3)	Number of employees completing in-service training requirements in the past 12 months.		
	divided by	The number of employees eligible in the past 12 months.		

	(4)	Number of MD staff who left employment in the past 12 months.		
	divided by	The number of authorized MD staff positions in the past 12 months.		
	(5)	Number of RN staff who left employment in the past 12 months.		
	divided by	The number of authorized RN staff positions in the past 12 months.		
	(6)	Number of LPN staff who left employment in the past 12 months.		
	divided by	The number of authorized LPN staff positions in the past 12 months.		
	(7)	Number of medical records staff who left employment in the past 12 months.		
	divided by	The number of medical records staff positions in the past 12 months.		
	(8)	Number of alleged sexual misconduct incidents between staff and detainees in the past 12 months.		
	divided by	Average daily population in the past 12 months.	3373	
	(9)	Number of alleged sexual misconduct incidents between volunteers and/or contract personnel and detainees in the past 12 months.		
	divided by	Average daily population in the past 12 months.	3373	
	(10)	Number of confirmed sexual misconduct incidents between staff and detainees in the past 12 months.		
	divided by	Average daily population in the past 12 months.	3373	
	(11)	Number of confirmed sexual misconduct incidents between volunteers and/or contact personnel and detainees in the past 12 months.		
	divided by	Average daily population in the past 12 months.	3373	
	(12)	Number of detainees identified as high risk with a history of sexually assaultive behavior in the past 12 months.		
	divided by	Average daily population in the past 12 months.	3373	
	(13)	Number of detainees identified as at risk for sexual victimization in the past 12 months.		
	divided by	Average daily population in the past 12 months.	3373	
5A		Inmates have opportunities to improve themselves while confined.		
	(1)	Number of inmates who passed GED exams while confined in the past 12 months.		
	divided by	The number of inmates who were sentenced to the jail for 6 months or more in the past 12 months.		

	(2)	Total number of grade levels advanced by inmates in the past 12 months.		
	divided by	The number of inmates who were sentenced to the jail for 6 months or more in the past 12 months.		
	(3)	Number of certificates of vocational competency awarded to inmates in the past 12 months.		
	divided by	The number of inmates who were sentenced to the jail for 6 months or more in the past 12 months.		
5B		Inmates maintain ties with their families and the community.		
		NONE		
5C		The negative impact of confinement is reduced.		
		NONE		
6A		Inmates' rights are not violated.		
	(1)	Total number of inmate grievances in the past 12 months, regarding: (a) access to court; (b) mail or correspondence; (c) sexual harassment; (d) discipline; (e) discrimination; (f) protection from harm.	1007	
	divided by	The average daily population in the past 12 months.	3373	.298
	(2)	Number of inmate grievances (see [a] through [e] above) decided in favor of inmates in the past 12 months.	245	
	divided by	The total number of grievances filed in the past 12 months.	2329	.1
	(3)	Total number of inmate court suits alleging violation of inmate rights filed against the facility in the past 12 months.		
	divided by	The average daily population in the past 12 months.	3373	
	(4)	Number of inmate court suits alleging violation of inmate rights decided in favor of inmates in the past 12 months.		
	divided by	The total number of inmate suits filed in the past 12 months.		
6B		Inmates are treated fairly.		
	(1)	Number of inmate grievances regarding discrimination in the past 12 months.	0	
	divided by	The average daily population in the past 12 months.	3373	0
	(2)	Number of inmate grievances regarding discrimination resolved in favor of inmates in the past 12 months.	0	
	divided by	The total number of inmate grievances filed regarding discrimination in the past 12 months.	0	0

	(3)	Number of grievances resolved in favor of inmates in the past 12 months.	722	
	divided by	The average daily population in the past 12 months.	3373	.21
	(4)	Number of grievances resolved in favor of inmates in the past 12 months.	722	
	divided by	The total number of inmate grievances filed in the past 12 months.	2329	.31
	(5)	Number of court malpractice or tort liability cases found in favor of the inmate in the past 12 months.		
	divided by	The number of court malpractice or tort liability cases in the past 12 months.		
6C		Alleged rule violations are handled in a manner that provides inmates with appropriate procedural safeguards.		
	(1)	Number of disciplinary incidents resolved informally in the past 12 months.	1041	
	divided by	The average daily population in the past 12 months.	3373	.3
	(2)	Number of formal inmate disciplinary decisions that were appealed in the past 12 months.	121	
	divided by	The total number of disciplinary decisions made in the past 12 months.	1829	.06
	(3)	Number of appealed disciplinary decisions decided in favor of the inmate in the past 12 months.	6	
	divided by	The total number of disciplinary decisions made in the past 12 months.	1829	.003
	(4)	Number of grievances filed by inmates challenging disciplinary procedures in the past 12 months.(we do not allow grievances of discipline-this=JDCs going to hearing)	3283	
	divided by	The average daily population in the past 12 months.	3373	.97
	(5)	Number of disciplinary-related grievances resolved in favor of the inmate in the past 12 months.	614	
	divided by	The total number of disciplinary-related grievances filed in the past 12 months.(JDCs going to hearing)	3283	.18
	(6)	Number of court suits filed against the facility regarding discipline in the past 12 months.		
	divided by	The average daily population in the past 12 months.	3373	
	(7)	Number of court cases regarding discipline decided against the facility in the past 12 months.		
	divided by	The total number of court decisions regarding discipline decided in the past 12 months.		
	(8)	Number of rule violations in the past 12 months.	1916	
	divided by	The average daily population in the past 12 months.	3373	.56

	(9)	Number of inmates terminated from the facility due to rule violations in the past 12 months.	0	
	divided by	The average daily population in the past 12 months.	3373	0
6D		Inmates take responsibility for their actions.		
	(1)	Number of inmates released in the past 12 months who made regular payments toward their restitution obligations.		
	divided by	The number of inmates who had restitution obligations in the past 12 months.		
	(2)	Number of inmates who satisfy their court cost/fines obligations in the past 12 months.		
	divided by	The number of inmates who had court cost/fine obligations in the past 12 months.		
	(3)	Total amount of restitution paid by inmates in the past 12 months.	\$96,199.47	
	divided by	The average daily population in the past 12 months.	3373	28.5
	(4)	Total number of hours of community service donated by inmates in the past 12 months.		
	divided by	The average daily population in the past 12 months.	3373	
	(5)	Total number of inmates who participated in restitution in the past 12 months.		
	divided by	The total number of inmates housed in the past 12 months.		
	(6)	Total number of inmates who participated in community service work in the past 12 months.		
	divided by	The total number of inmates housed in the past 12 months.		
	(7)	Total number of inmates who participated in victim awareness programs in the past 12 months.		
	divided by	The total number of inmates housed in the past 12 months.		
	(8)	Total amount of restitution paid by inmates in the past 12 months.	\$96,199.47	
	divided by	The total number of inmates housed in the past 12 months		
	(9)	Total number of hours delivered by inmates who participated in community service work in the past 12 months.		
	divided by	The total number of inmates housed in the past 12 months.		
7A		The facility operates as a legal entity.		
		NONE		
7B		Staff, contractors, and volunteers demonstrate competency in their assigned duties.		

	(1)	Total number of years of staff members' education as of the end of the last calendar year.		
	divided by	The number of staff at the end of the last calendar year.	501	
	(2)	Number of staff who left employment for any reason in the past 12 months.		
	divided by	The number of full-time equivalent staff positions in the past 12 months.	501	
	(3)	Total number of credit hours in course relevant to their facility responsibilities earned by staff participating in higher education in the past 12 months.		
	divided by	The number of full-time equivalent staff positions in the past 12 months.	501	
	(4)	Number of professional development events attended by staff in the past 12 months.		
	divided by	The number of full-time equivalent staff positions in the past 12 months.	501	
7C		Staff, contractors, and volunteers are professional, ethical and accountable.		
	(1)	Number of incidents in which staff was found to have acted in violation of facility policy in the past 12 months.		
	divided by	The number of full-time equivalent staff positions in the past 12 months.	501	
	(2)	Number of staff terminated for conduct violations in the past 12 months.		
	divided by	The number of full-time equivalent staff positions in the past 12 months.	501	
	(3)	Number of inmate grievances attributed to improper staff conducts which were upheld in the past 12 months.	180	
	divided by	The number of inmate grievances alleging improper staff conduct filed in the past 12 months.	847	.21
	(4)	Number of inmate grievances attributed to improper staff conduct which were upheld in the past 12 months.	180	
	divided by	The average daily population for the past 12 months.	3373	.05
	(5)	Where staff is tested, the number of staff substance abuse tests failed in the past 12 months.	0	
	divided by	The number of staff substance abuse tests administered in the past 12 months.	238	0



	(6)	Number of staff terminations for violation of drug-free work policy in the past 12 months.	0	
	divided by	The number of staff terminations in the past 12 months.		
	(7)	The average number of physicians employed in the past 12 months.		
	divided by	The number of physician positions authorized in the past 12 months.		
	(8)	The average number of nurses employed in the past 12 months.		
	divided by	The number of nurse positions authorized in the past 12 months.		
	(9)	The average number of mid-level health care practitioners employed in the past 12 months.		
	divided by	The number of mid-level health care practitioner positions authorized in the past 12 months.		
	(10)	The average number of ancillary health care staff employed in the past 12 months.		
	divided by	The number of ancillary health care staff positions authorized in the past 12 months.		
7D		The facility is administered efficiently and responsibly.		
	(1)	Net amount of budget shortfalls or surplus at the end of the last fiscal year (budget less expenditures).		
	divided by	The budget for the past 12 months.		
	(2)	Number of material audit findings by an independent financial auditor at the conclusion of the last audit.		
		NONE		
	(3)	Number of grievances filed by inmates regarding their records or property in the past 12 months.	64	
	divided by	The average daily population in the past 12 months.	3373	.01
	(4)	Number of inmate grievances (records/property) decided in favor of inmates in the past 12 months.	36	
	divided by	The total number of inmate grievances (records/property) in the past 12 months.	64	.56
	(5)	Number of objectives achieved in the past 12 months.		
	divided by	The number of objectives for the past 12 months.		
	(6)	Number of program changes made in the past 12 months.		
	divided by	The number of program changes recommended in the past 12 months.		

	(7)	Number of problems identified by internal health care review that were corrected in the past 12 months.		
	divided by	The number of problems identified by internal health care review in the past 12 months.		
7E		Staff are treated fairly.		
	(1)	Number of grievances filed by staff in the past 12 months.	13	
	divided by	The number of full-time equivalent staff positions in the past 12 months.	501	.02
	(2)	Number of staff grievances decided in favor of staff in the past 12 months.	4	
	divided by	The total number of staff grievances in the past 12 months.	13	.3
	(3)	Total number of years of staff members' experience in the field as of the end of the last calendar year.		
	divided by	The number of staff at the end of the last calendar year (e.g. average number of years' experience).		
	(4)	Number of staff termination or demotion hearings in which the facility decision was upheld in the past 12 months.		
	divided by	The number of staff termination or demotion hearings requested in the past 12 months.		
7F		The facility is a responsible member of the community.		
	(1)	Total number of hours of volunteer service delivered by members of the community in the past 12 months.		
	divided by	The average daily population of inmates in the past 12 months.	3373	
	(2)	Total number of individual community members who provided voluntary service in the past 12 months.		
	divided by	The average daily population of inmates in the past 12 months.	3373	
	(3)	Total number of complaints filed by media regarding access to information in the past 12 months.		
	divided by	The average daily population of inmates in the past 12 months.	3373	
	(4)	Total number of positive statements made by media regarding the facility in the past 12 months.		
	divided by	The average daily population of inmates in the past 12 months.	3373	
	(5)	Total number of complaints from the community in the past 12 months.		
	divided by	The average daily population of inmates in the past 12 months.	3373	

	(6)	Total number of hours of community service work delivered by inmates in the past 12 months.		
	divided by	The average daily population of inmates in the past 12 months.	3373	