



MEMORANDUM
THOMAS E. BROWN, SHERIFF

**TO: ALL RESPONDENTS UNDER INVITATION TO BID NO. 10-01
To Provide Prisoner Transport at the DeKalb County Jail**

FROM: Xernia L. Fortson, Director of Administration & Legal Affairs

SUBJECT: ADDENDUM NO. 1

Request for Proposals Pg. 27 of 30, 2. EXPLANATIONS TO BIDDERS is hereby amended as follows:

Any explanation desired by a bidder regarding the meaning or interpretation of the Invitation to Bid, drawings, specification, etc., must be requested in writing and with sufficient time *allowed* for a *reply* to reach bidders before the submission of their bids. If any statement in the bidding documents, specifications, plans, etc., appear ambiguous to the bidder, the bidder is specifically instructed to make a written request to the DeKalb County Sheriff's Office as *outlined* in the preceding sentences. Any information given to a prospective bidder concerning *Invitations to Bid* will be furnished to all prospective bidders, as an addendum to the Invitation, if such information is necessary to bidders in submitting bids on the Invitation or if the lack of such information would be prejudicial to uninformed bidders. Receipt of addenda by a bidder must be acknowledged on the bid or by letter received before the time set for opening bids. **Oral explanations or instructions given before the award of the contract will not be binding.**

ALL QUESTIONS MUST BE SUBMITTED NO LATER THAN 4 P.M. EASTERN STANDARD TIME, FRIDAY, SEPTEMBER 17, 2010. RESPONSES WILL BE PROVIDED VIA ADDENDUM AND POSTED ON THE DEKALB COUNTY SHERIFF'S WEBSITE: www.dekalbsheriff.org.

Questions shall be submitted by email: xfortson@dekalbcountyga.gov; facsimile: (404) 298-8101; and/or via hand delivery: DeKalb County Sheriff's Office, Sheriff's Administration c/o Xernia L. Fortson, 4415 Memorial Drive, Decatur, Georgia 30032.

